



November 1, 2019

**Meeting Notice
Charter Revision Commission
November 7, 2019
4:30 p.m.**

Notice is hereby given that the Charter Revision Commission of the Village of Whitehouse, Lucas County, Ohio shall meet on Thursday, November 7, 2019 at 4:30 PM. The meeting will be held in the Village of Whitehouse Municipal Building, 6925 Providence St, Whitehouse, Ohio.

AGENDA

- I. Call to Order – 4:30 PM
- II. Attendance
 - Crystal Cahill (Term ending 12/31/22)
 - Robert Casaletta (Term ending 12/31/19)
 - Jeff Baker (Term ending 12/31/20)
 - Phil Whaley (Term ending 12/31/21)
 - Council Representative Robert Keogh (Term ending 12/31/19)
- III. Review and approval of September 12, 2019 meeting minutes
- IV. General Items for Discussion
 - General/Detailed Charter changes required to transition from Village to City
 - Strong Council/Strong Mayor
 - Publication of Legislation
- V. Changes Recommended
 - Insertion of Civil Service Commission
 - Elimination of Commissioner of Taxation
 - Residence Requirement Eliminated
 - Elimination of Records Commission & Fire Dependency Board (exist through ORC)
 - Police Chief/Fire Chief Chain of Command
 - Elimination of Section 10.04, Right to Serve (Conflict of Interest)
 - General Clean Up of Procedural Matters (i.e., Executive Session, Open to Public Meetings, etc.)

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- Spelling and Grammatical Corrections
- VI. General Review
- Article XIII Nomination and Elections (Section 13.03 Primary Elections)
 - Article XIV Initiative, Referendum, and Recall
- VII. Consideration of other business as appropriate pursuant to Village Charter Section 12.10(B).
- VII. Adjourn

CHARTER REVISION COMMISSION, VILLAGE OF WHITEHOUSE MINUTES FROM ANNUAL MEETING HELD SEPTEMBER 12, 2019

Meeting was called to order at 5:00 PM. Notice of meeting had been posted September 6, 2019.

Attendance

Commission Members:

Robert Casaletta
Crystal Cahill
Jeff Baker
Phillip Whaley
Robert Keogh (Council Representative)

Others in attendance:

Louann Artiaga, Council Member
Rebecca Conklin-Klieboemer, Council Member
Jordan Daugherty, Village Administrator
Kevin Heban, village Solicitor

Election of Officers for 2019

Nominations:

Robert Casaletta - Chairman
Crystal Cahill - Vice Chairman
Phillip Whaley - Secretary

Motion to elect each position was approved by voice vote.

Old Business

1. Village to City Transition - The Commission's primary focus as this meeting was to discuss the main issues facing the Village with respect to revisions to the Charter with the expected transition from Village to City after the 2020 census is official.

The Commission heard opening remarks from Solicitor Heban stating that by State statute the existing Village Charter will automatically be adopted as the new City Charter. There will be several "incidental" type housekeeping revisions to be made, as well as more technical revisions such as confirming the type of governmental rule, establishment of a Civil Service Commission, and a Public Safety Commission, as well as elimination of the Commissioner of Taxation, the Records Commission, and the Fire Dependency Board. The elimination of the residency requirement and right to serve sections may also be implemented.

As in past meetings of the Charter Revision commission, much discussion was held regarding these topics which serves as an educational exercise for the Commission Members. Until the change to a City becomes official, no charter revisions can be made dealing with these statutory requirements. However, Solicitor Heban will bring a copy of the current Charter with specific suggestions for revisions to the next meeting. These can be reviewed and recommended to Council for consideration by the electors as soon as City status is confirmed.

New Business

1. No new business was brought forth for discussion.

New Meeting

1. The Chairman noted that all agenda items had been reviewed. There being no further business to come before the Commission, it was decided to meet on Thursday, November 7, 2019 to review suggested Charter revisions.

Adjournment

1. There being no further business to come before the Commission, the Chairman called for adjournment which was unanimously approved at 6:25 p.m.

Respectfully submitted,

Phillip A. Whaley
Recording Secretary

Approved _____ by charter Revision Commission.